



# Southtown Teachers' Center Workshop Registration Form

Please fill in the form below and return by Mail or District Courier to:

Southtown Teachers' Center  
4460 Bayview Road  
Hamburg, NY 14075

Be sure to include a separate check for each workshop, payment will hold a permanent place in the class.

## Course Fee Policy

### Course Fees: (Please note we do not accept credit/debit cards)

- ◆ A check/money order/cash payment for the full amount of the course fee is required in order to register for any course.
- ◆ The course fee for public school teachers will be \$5 per classroom hour. (\$75 for a 15 hr course)
- ◆ In cases where a district is paying the course fee, the participant's check will be returned upon successful completion of the course.

Name \_\_\_\_\_ School \_\_\_\_\_

*Please check all that apply, so we can properly process your registration*

**Building Level:** \_\_\_ Elementary \_\_\_ Middle School \_\_\_ High School \_\_\_ Non-Public School \_\_\_ Community

**Job Title :** \_\_\_ Teacher \_\_\_ Administrator \_\_\_ Teacher Aide \_\_\_ SRP \_\_\_ Substitute Teacher

### Please Note:

Your Course Fee is due upon registration. Refunds will only be made in the event we cancel the course or you notify us at least 10 days prior to the start of the course.

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ ext \_\_\_\_\_

E-mail Address \_\_\_\_\_ @ \_\_\_\_\_

Workshop(s) 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Total # Courses \_\_\_\_\_ x \$ \_\_\_\_\_ Fee = \$ \_\_\_\_\_

Total enclosed

Please make checks payable to STC and submit a separate check for each course requested.